

# INFORMATION BULLETIN

## JOB TRAINING PARTNERSHIP ACT

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TO: SERVICE DELIVERY AREA ADMINISTRATORS  
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS  
JTPD PROGRAM OPERATORS  
EDD JOB SERVICE OFFICE MANAGERS  
JTPD STAFF

SUBJECT: SDA ADVISORY COMMITTEE MEETING MINUTES

The minutes and agenda from the Service Delivery Area (SDA) Advisory Committee Meeting held as a conference call in Sacramento on Thursday, May 13, 1999, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Jackie Owen at (916) 654-8006.

/S/ BILL BURKE  
Assistant Deputy Director

Attachments

## SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE CONFERENCE CALL

Thursday, May 13, 1999

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### Agenda

<b>10:30 a.m.</b>	<b>Two Percent Workforce Investment Act Plans for Program Year 1999-2000.</b>	<b>Vicki Grönbeck</b>
<b>11:00 a.m.</b>	<b>Department of Labor, Region IX, Technical Assistance Funds Available</b>	<b>Vicki Grönbeck</b>
<b>11:30 a.m.</b>	<b>Conclude Conference Call</b>	

## SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE CONFERENCE CALL MINUTES

Thursday, May 13, 1999

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**Two Percent Workforce Investment Act (WIA) Plans for Program Year (PY) 1999-2000**—Vicki Grönbeck, Workforce Investment Transition Division, introduced the issue and referred to the draft discussion paper, *Use of Program Year 1999-2000 JTPA Funds for Planning for the WIA*. The draft discussion paper previously had been faxed to all the conference call participants.

Frank Collins, Fiscal Program Division, reported on the interest related to this issue which has been expressed by Agnes Lee, staff to the Assembly Budget Committee. Ms. Lee had been provided with a copy of the draft discussion paper. She is discussing the issue with some of the legislative members. It may be a discussion item at the May Revise hearing on Monday, May 17, 1999.

Keith Lee, San Bernardino County SDA, indicated that most of the SDA administrators had an acute interest in the use of the two percent transition planning funds, and that the SDA Advisory Committee membership could not speak to all of their interests and concerns. Keith did not have a copy of the discussion paper at the outset, but was immediately faxed a copy which he was then able to review during the meeting.

Ray Worden, Long Beach SDA, stated that the preferred options summarized in the discussion paper appeared to be a good compromise.

Joe Daniel, Tulare County SDA, made the point that most of the SDAs were already working on WIA transition and were not waiting for this funding to begin their planning activities.

Virginia Hamilton, California Workforce Association, (CWA) stated that the Association was in general agreement with the proposal to fund the WIA two percent out of Job Training Partnership Act (JTPA) Title III 40 percent funds. She also supported the proposal to set aside the maximum two percent for transition activities. In addition, she suggested that funds be distributed immediately to those SDAs who will be making application as Workforce Investment Boards through their respective chief elected officials. She also indicated that in conversations she has had, the idea was raised of initially distributing a portion of the local funds to all SDAs and the remainder of the local funds to the Local Workforce Investment Areas (LWIA) upon their designation.

Joe Werner, Monterey County SDA, suggested, and there appeared to be agreement, that the allocation of these funds should be distributed in line with the current JTPA formula allocation funds.

Ray Worden offered the opinion that there should be a minimum allocation to assure sufficient funding to meet the needs of the smaller SDAs. This idea was met with agreement, and \$25,000 was proposed as the minimum. Vicki Grönbeck and Bill Burke, Job Training Partnership Division (JTPD) committed that JTPD would run various allocation scenarios, and present those options at the June 4, 1999, SDA Administrators' and EDD Joint Quarterly meeting.

Keith Lee proposed that a portion of the two percent funds be set aside for distribution to those SDAs which do not meet the mandatory WIA designation criteria, but might later be so designated as a Workforce Investment Board (WIB).

Charlie Peterson, North Central Counties Consortium, offered the opinion that all existing SDAs should receive some funding since they are all involved in transition planning and will play a role in a WIA whether or not they are designated as a WIB. Keith Lee agreed.

Frank Collins indicated that EDD would share information from the budget hearing regarding this issue with the conference call participants.

**Department of Labor (DOL), Region IX, Technical Assistance Funds Available**—Vicki Grönbeck announced the recent designation of approximately \$290,000 in Technical Assistance and Training (TAT) funds from the Department of Labor, Region IX. The TAT funds can be used for WIA transition activities, Welfare-to-Work training, and One-stop system integration. The DOL, Region IX, must obligate these funds by June 30, 1999, and is requesting submission of draft proposals by May 21, 1999.

Due to the short turn around time, staff from the JTPD, Workforce Investment Transition Division, SDA Advisory Committee, and the California Workforce Association agreed to convene a conference call on Monday, May 17, 1999, to identify areas of need at the state and local level that would complement a joint proposal.

The conference call concluded at 11:30 a.m.